


the**share**centre:

selling shares traded
on Sharemark



Before completing this form please take a moment to read the notes on the enclosed insert.

SECTION 1: About you

In order for us to process your certificate sales request, please ensure that you have completed sections 1 and 2, and have signed in both places indicated by  in section 2 and 3.

Title	<input type="text"/>	Permanent residential address (must be a UK address)	<input type="text"/>	
Forenames	<input type="text"/>			
Surname	<input type="text"/>			
Date of birth	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Nationality	<input type="text"/>			
Phone	home	<input type="text"/>	Postcode	<input type="text"/>
	other	<input type="text"/>		
Place of birth	town	<input type="text"/>		
	country	<input type="text"/>		
Customer reference (if applicable)	<input type="text"/>			

SECTION 2: About your shares

Name of company Company

Total number of shares to be sold Number Number of certificates enclosed Number


If the total number of shares on the certificate(s) is more than the number you are selling, we will send you a 'balance certificate' in approximately 10 working days.

Please sell these investments at not less than p per share at the next Sharemark auction.

Please note: orders cannot be submitted without a limit price

Proceeds from this sale will be sent to you at the address above. If you want the proceeds to be credited to your account with us please enter your account number here

I/We hereby instruct The Share Centre to sell the shares as stated above and on the enclosed certificate(s), according to its terms of business.


Signature(s) 1	<input type="text"/>	2	<input type="text"/>
			
Date	<input type="text"/>		<input type="text"/>
3	<input type="text"/>	4	<input type="text"/>
	<input type="text"/>		<input type="text"/>

To be signed by all individuals named on the share certificate(s). Please also sign under section 3 opposite.

Checklist - Please make sure you can complete all boxes before returning your form

- I have completed all white boxes in sections 1, 2 and 3.
- I have signed both sections 2 and 3
- I have enclosed two forms of identification as detailed on the 'confirming your identity' leaflet.
- I have enclosed all certificates identified in section 2.

SECTION 3: Stock transfer form

<p>PLEASE SIGN HERE</p> 	Above this line for Registrar's use only		
	Consideration Money £	Bargain Reference No:	
	Name of undertaking		Certificate lodged with Registrar (for completion by the Registrars/Stock Exchange)
	Description of Security		
	Amount of Stock or number of Stock units or shares or other security in words.		Figures
	In the name(s) of		<div style="border: 1px dashed black; padding: 5px;">Account Designation (if any)</div> <p>Name(s) of registered holder(s) should be given in full; the address should be given where there is only one holder. If the transfer is not made by the registered holder(s), insert also the name(s) and capacity (e.g. Executor(s)) of the person(s) making the transfer.</p>
	<p><i>I/We hereby transfer the above security out of the name(s) aforesaid to the person(s) named below or to the several persons named in Parts 2 of Broker Transfer Forms relating to the above security. Delete words in Italics except for stock exchange transactions. Bodies corporate should affix their common seal and each signatory should state his/her representative capacity (e.g. "Company Secretary" "Director") against his/her signature</i></p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p>		<p>Stamp of Selling Broker(s) or, for transactions which are not stock exchange transactions, of Agent(s) if any, acting for the Transferor(s).</p> <p>Date</p>
	PLEASE COMPLETE IN BLOCK CAPITALS		<div style="border: 1px dashed black; padding: 5px;">Account Designation (if any)</div>
	I/We request that such entries be made in the register as are necessary to give effect to this transfer.		
	Stamp of Buying Broker(s) (if any)	Stamp or name and address of person lodging this form (if other than the Buying Broker)	

Full names(s) and full postal address(es) (including County or, if applicable, Postal District number of the person(s) to whom the security is transferred.

Please state title, if any, or whether Mr, Mrs, or Miss.

Form of certificate required where transfer is exempt from stamp duty

Instruments executed on or after 1st May 1987 effecting any transactions within the following categories are exempt from stamp duty:

- A. The vesting of property subject to a trust in the trustees of the trust on the appointment of a new trustee, or in the continuing trustees on the retirement of a trustee.
- B. The conveyance or transfer of property the subject of a specific device or legacy to the beneficiary named in the will (or his nominee). Transfers in satisfaction of a general legacy of money should not be included in this category (see category D below).
- C. The conveyance or transfer of property which forms part of an intestate's estate to the person entitled on intestacy (or his nominee). Transfers in satisfaction of the transferees entitlement to cash in the estate of an intestate, where the total value of the residuary estate exceeds that sum, should not be included in this category (see category D below).
- D. The appropriation of property within section 84(4) of the Finance Act 1985 (death: appropriation in satisfaction of a general legacy of money) or section 84(5) or (7) under that Act (death: appropriation in satisfaction of any interest of surviving spouse and in Scotland also of any interest of issue).
- E. The conveyance or transfer of property which forms part of the residuary estate of a testator to a beneficiary (or his nominee) entitled solely by virtue of his entitlement under the will.
- F. For conveyance or transfer of property out of a settlement in or towards satisfaction of a beneficiary's interest, not being an interest acquired for money or money's worth, being a conveyance or transfer constituting a distribution of property in accordance with the provisions of the settlement.
- G. The conveyance or transfer of property on and in consideration only of marriage to a party to the marriage (or his nominee) or to trustees to be held in the terms of a settlement made in consideration only of the marriage. A transfer to a spouse after the date of marriage is not within this category, unless made pursuant to an antenuptial contract.
- H. The conveyance or transfer of property within section 83(1) of the Finance Act 1985 (transfers in connection with divorce etc.).
- I. The conveyance or transfer by the liquidator of property which formed part of the assets of the company in liquidation to a shareholder of that company (or his nominee) in or towards satisfaction of the shareholder's rights on winding-up.
- J. The grant in fee simple of an easement in or over land for no consideration in money or money's worth.
- K. The grant of a servitude for no consideration in money or money's worth.
- L. The conveyance or transfer of property operating as a voluntary disposition inter vivos for no consideration in money or money's worth nor any consideration referred to in section 57 of the Stamp Act 1891 (conveyance in consideration of a debt etc.).
- M. The conveyance or transfer of property by an instrument within section 84(1) of the Finance Act 1985 (death: varying disposition).

- (1) Delete as appropriate.
- (2) Insert "(A)", or "(B)" or appropriate category.
- (3) Delete second sentence if the certificate is given by the transferor or his solicitor.

(1) I/We hereby certify that the transaction in respect of which this transfer is made is one which falls within the category (2) above.
 (1) I/We confirm that (1) I/We have been duly authorised by the transferor to sign this certificate and that the facts of the transaction are within (1) my/our knowledge (3)

Signature(s)	Description ("Transferor", "Solicitor", etc.)
Date20.....	

Notes

- (1) If the above certificate has been completed, this transfer does not need to be submitted to the Controller of Stamps but should be sent directly to the Company or its Registrars.
- (2) If the above certificate is not completed, this transfer must be submitted to the Controller of Stamps and duly stamped./ (See below.)

FORM OF CERTIFICATE REQUIRED WHERE TRANSFER IS NOT EXEMPT BUT IS LIABLE TO AD VALOREM STAMP DUTY

Instruments of transfer, other than those in respect of which the above certificate has been completed, are liable to a fixed duty of £5.00 when the transaction falls within one of the following categories:

- (a) Transfer by way of security for a loan or re-transfer to the original transferor on repayment of a loan.
- (b) Transfer, not on sale and not arising under any contract of sale and where no beneficial interest in the property passes: (i) to a person who is a mere nominee of, and is nominated only by, the transferor; (ii) from a mere nominee who has at all times held the property on behalf of the transferee; (iii) from one nominee to another nominee of the same beneficial owner where the first nominee has at all times held the property on behalf of that beneficial owner. (NOTE - This category does not include a transfer made in any of the following circumstances: (i) by a holder of stock etc., following the grant of an option to purchase the stock, to the person entitled to the option or his nominee; (ii) to a nominee in contemplation of a contract for the sale of the stock etc., then about to be entered into; (iii) from the nominee of a vendor, who has instructed the nominee orally or by some unstamped writing to hold stock, etc., in trust for a purchaser, to such purchaser.)

- (1) Delete as appropriate.
- (2) Insert "(a)", or "(b)".
- (3) Here set out concisely the facts explaining the transaction. Adjudication may be required.

(1) I/We hereby certify that the transaction in respect of which this transfer is made is one that falls within the category (2) (b) above. (1) I/We confirm that (1) I/We have been duly authorised by the transferor to sign this certificate and that the facts of the transaction are within (1) my/our knowledge (3)

Signature(s)	Description ("Transferor", "Solicitor", etc.)
Date20.....	


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NOTE - If in doubt please consult your professional advisor (i.e. solicitor, bank or stockbroker).

PO Box 2000 Aylesbury Bucks HP21 8ZB
 Phone 01296 41 41 41 Fax 01296 41 41 40
 Email info@share.co.uk Online www.share.com

selling investments traded on Sharemark

To sell investments you hold for companies traded on Sharemark, please complete and return this form.

Simply complete BOTH sections 1, 2 of this form, ensuring you and any other individuals named on the certificate(s) have signed in BOTH places marked  ; without this your sale cannot be completed.

Please use a separate form for each different company's shares you wish to sell, with a maximum of 20 certificates for each form. Send the completed form(s), together with your share certificate(s) and proof of identity to: The Share Centre Ltd, PO Box 2000, Aylesbury, Bucks HP21 8ZB.

For extra peace of mind you may wish to send your certificates by recorded or registered post.

Your contract note will be sent to you by the end of the next working day after your sale, and your cheque will normally be sent to you 3 working days after the sale of your shares.

Identification requirements

In order to meet UK Anti-Money Laundering regulations, we, like all other investment services providers, have to take steps to confirm your identity. Please, therefore, refer to the accompanying 'confirming your identity' sheet for details of acceptable forms of ID and ensure you enclose them with your completed Sales form.

If you are signing the form on behalf of the person named on the certificate, as their Power of Attorney, Executor or on behalf of a Company for instance, you should provide documentary evidence (as detailed on the accompanying 'confirming your identity' sheet) of your own identity AND provide confirmation of the authority under which you are acting. So, for instance, you might enclose a copy of the Grant of Probate. You will need to advise the Company Registrars of these circumstances before we can sell the shares on your behalf.

Similarly, if the details on your certificate are out of date, perhaps you've changed your name or moved, you will also need to advise the Company Registrar ahead of instructing us to sell your shares.

You'll find the Registrar's details on the share certificate, generally at the bottom. Some Registrars may require you to write to them with supporting documentation, but they should advise you of this when you contact them.

If you're not sure what action to take, do give us a call; we'll be pleased to help.

Any questions?

We aren't able to advise you on your sale or comment on taxation issues, so remember when placing your order that the value of your shares may be lower than when you bought them, and if it is higher may give rise to a Capital Gains Tax liability at your marginal income tax rate. Do bear in mind that the bases and levels of taxation may change. Additionally, because there is usually less demand for Sharemark investments may have difficulty selling your investments at a reasonable price and, in some circumstances, it may be difficult to sell them at any price. The Sharemark auction price is set at the point at which the highest number of buy and sell orders can be satisfied; please refer to the Sharemark Q & A booklet (available by calling us on 0800 800 008) for further details.

It's important when choosing any service to ensure it's right for you. We're on hand to answer any questions you may have and, if you're still not sure whether it's suitable we recommend you seek independent advice. So if you have any questions about the Sharemark Certificate Sales service call us free on 0800 800 008, from 08:00 to 18:00 Monday to Friday. We'll be pleased to help.

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